

External Job Advertisement Reg. Nr. 3-7368/26-H

The Faculty of Theology, Institute of Biblical Studies and History of Christianity, at Martin Luther University Halle-Wittenberg is seeking a part-time (50%)

Academic Coordinator (m-f-d) for International Master's Study Programme "Christianity in Global Transformations"

for a fixed term of 2 years starting from 01.10.2026.

The above fixed-term contract is in accordance with Section 14, Paragraph 2 of the *TzBfG (Teilzeit- und Befristungsgesetz – 'German Part-Time and Fixed-Term Employment Act')*, which stipulates that only applicants with no prior employment relationship with the state of Saxony-Anhalt will be considered.

Remuneration will be determined based on job duties and responsibilities and will be aligned with the fulfillment of listed personal requirements, up to pay grade 13 under the *TV-L (Tarifvertrag für den Öffentlichen Dienst der Länder – 'German Public Service Pay Agreement for the Federal States')*.

Job Responsibilities:

- Coordinate the international Master's programme "Christianity in Global Transformations", including academic advising, module coordination, examination administration, course scheduling, and support for teaching staff and students.
- Teach courses in the Master's programme (teaching load: 2 weekly contact hours during the semester).
- Develop and implement outreach and student recruitment activities, including website and social media management, online information events, and communication with prospective students.

Requirements:

- Master's degree (Master of Theology or Master of Divinity) in Protestant Theology (Lutheran or Reformed tradition).
- Excellent command of English, both written and spoken (minimum C1 level).
- Demonstrated experience teaching at university level in English.
- Experience in counselling and pastoral care for students.
- Familiarity with English-speaking academic and ecclesiastical contexts.
- Proven experience in project management.
- Excellent organisational and communication skills.
- Ability to work independently, reliably, and in a well-structured manner.
- Interest in global Christianity and international theological education.

We offer:

- the opportunity to support the education of young people through your work and to contribute to gaining new insights and answering important academic research questions
- 30 days of annual vacation plus additional days off on December 24 and 31
- a family-friendly, diversity-oriented, and intercultural work environment at a certified family-oriented university, including holiday childcare
- comprehensive staff development throughout all career stages with diverse training and qualification opportunities, including educational leave

- a health management framework to promote and maintain good health, as well as a broad university sports program
- the opportunity to participate in diverse social communities (e.g. university sports teams, university choir or university orchestra)

Applications from disabled persons, including those of equal status (as certified by the *Bundesagentur für Arbeit* / Federal Employment Agency), will be given preferential consideration if they are equally suitable and qualified. Women are strongly encouraged to apply. Applications from individuals of all nationalities are explicitly welcome. Applicants with a degree that was not obtained at a German university must submit a Statement of Comparability for Foreign Higher Education Qualifications from the Central Office for Foreign Education (ZAB) (<https://www.kmk.org/zab/central-office-for-foreign-education>) as proof of equivalence upon conclusion of the employment contract. You can find ways to apply for a financial grant for this under: <https://www.anerkennung-in-deutschland.de/html/de/pro/anererkennungszuschuss.php#>.

If you have any questions, please contact Prof. Dr. Stanislaw Paulau, Email: stanislau.paulau@theologie.uni-halle.de.

Please send your application, including Reg. No.: 3-7368/26-H with the required documents as a single PDF file until 17/08/2026 per Email: saskia.huske@theologie.uni-halle.de.

This job posting is subject to potential budgetary restrictions.

Application costs will not be reimbursed by Martin Luther University. Application documents will only be returned if a sufficiently stamped envelope is enclosed. Electronic applications are welcome.